

30th July 2024

(issued via email only)

TO ALL TENDERING CONTRACTORS

Dear Sirs

**Re: Proposed Alterations,
Mayfield House St James Terrace / Mayfield Road, Leicester.**

We are instructed by Action Homeless, "Round Robin 2".

This letter accompanies the round-robin correspondence to all known tendering contractors and further information uploaded to contracts finder portal. The tender documents can be viewed and download in electronic format. Please note that a paper copy of tender documents will not be provided. To access the documents please click on the Contracts Finder portal link below:

<https://www.contractsfinder.service.gov.uk>

You will find the additional tender documents included in the "Round Robin 2.zip folder":

1. Tender Clarifications. Answering questions 7, 8, 9, dated 30th July 2024.
2. Client supplied drainage survey for information only.

Important: You must submit a tender based upon a construction contract completion date no later than 31st March 2025 (TBC).

If any alteration, omission or addition to the Conditions of Contract or to anything else in the accompanying documents and Form of Tender is made without prior agreement, such action might lead to your tender being disqualified. If therefore the occasion arises during the tender period when you think that an alteration, omission or addition is demanded please inform Kevin James at brp architects by email in order that your request may be considered.

Yours faithfully

Kevin James
for **brp architects**

cc: Client – Action Homeless

Enc.

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